



Technical Recruiter

Job Description:

netPolarity, Inc. is a fast growing full service contingent workforce recruitment firm with presence in over 25 national markets. We have enjoyed a growth rate of over 300% a year since 2001. We are now hiring on all cylinders looking to add a few great Technical Recruiters to our outstanding team.

Have you ever worked in an environment where there are too many job orders and not enough time? Come and explore your potential!

Previous staffing agency or consulting firm experience is preferred. Excellent technical understanding in fulfilling either software or hardware positions is strongly preferred.

Responsibilities:

- Drive the placement process and support your Account Managers
- Source and qualify potential candidates for technical aptitude and soft skills
- Manage candidate tracking in our database
- Provide summary write-ups on candidate submissions to Account Manager
- Prepare resume submissions to clients
- Coordinate and schedule interviews
- Gather feedback and de-brief candidates after interviews
- Perform candidate reference checks
- Extend offers to potential hires and close

Requirements:

- 2+ years of technical recruiting experience is preferred. Prior experience may include recruiting for software, Information Technology or hardware positions.
- Prior experience in technology staff augmentation or consulting firm is desired.
- Prior experience working in a fast-paced environment is desired.
- Excellent verbal/written communication and interpersonal skills
- Strong ability to multi-task and handling multiple projects at the same time
- Computer savvy with Microsoft Office applications
- Quick learner and ability to think fast on your feet
- Professional phone presence.
- Capability to handle many open contract requirements at any point of time

- Team player
- Independent and motivated without much supervision
- Aggressive with strong desire to succeed, goal oriented
- Proven past experience to compete and thrive in a challenging environment

Compensation and Benefits:

We offer an excellent compensation package including a base salary and generous commission structure. Package also includes the following company paid benefits:

- Major medical benefits to include choice to HMO or PPO
- Dental PPO
- Vision
- 401(K) plan
- Holidays and Personal Time Off